



— SPORT IRELAND —

## **Briefing note regarding Galway Sports Partnership's Programme Funding to Increase Participation in Physical Activity.**

Galway Sports Partnership (GSP) is an initiative of Sport Ireland, charged with increasing participation at a local level with particular emphasis on groups who traditionally have had low participation rates. These include **women and girls, unemployed, older adults, people with disabilities and people from disadvantaged areas.**

GSP, under this funding scheme intends to help clubs, communities and other organisations to deliver programmes of physical activity to people who normally do not take part. Increased participation is the underpinning principle of GSP and we can only achieve this through the cooperation of clubs and groups in the community.

Applicants should demonstrate how the programme will target the groups listed above. Sustainability is important to any physical activity programme that GSP is involved in. Applicants should show the sustainability of the programme and/or the sustainability of the participants taking part in the activities once the programme is complete.

Programmes must have a good level of match funding in order to be successful. Match funding can be in the form of cash or benefit in kind. Examples of benefit in kind would be **a)** person giving of their time free of charge to coach/tutor on the programme **b)** provision of premises, pitches, equipment or other facilities free of charge.

Closing date for this receipt of applications is **4pm on Thursday the 22<sup>nd</sup> June 2017.** . Applications received after this time will not be considered.

**Note:** Programmes that receive funding must be completed by **1<sup>st</sup> December 2017**

**For further information contact: Mick (091 509577) or Jason (091 536459) or email [galwayactive@galwaycoco.ie](mailto:galwayactive@galwaycoco.ie)**



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## **Breakdown of Funding.**

In 2017, Galway Sports Partnership Programme Funding will be divided into the following streams;

**(a). General Programme Funding - €25000**

This funding is intended to support the provision of physical activity programmes for persons in the community, with particular emphasis on Women & Younger Women, Older Adults, People Who Are Unemployed and Persons from Disadvantaged Areas and Backgrounds. Funding for this stream will only be considered for programmes of at least 8 weeks duration that targets non-participating individuals. If equipment is required to run such programmes, the cost of this cannot exceed 25% of the overall cost of the programme and cannot be for personal equipment.

**(b). Club Development Funding. - €5000**

This funding is intended to assist clubs that are about to be established or clubs that have been set up with the previous 12 months. This funding is to provide support for coaching, coach education costs, equipment etc. Funding to each applicant in this sector will not exceed €600 in any one application.

**(c). Funding to Support Sport & Physical Activity Programme for Persons with Disabilities. - €5000**

This funding, as the name suggests will be provided to clubs/groups/organisations to assist them provide sport and physical activity opportunities for Persons with Disabilities. Again, funding for this stream will only be considered for programmes of at least 8 weeks duration and in so far as equipment is concerned, the cost of such cannot exceed 50% of the overall cost of the programme.

### **Please Note.**

In all instances above **sustainability** is important to any physical activity programme that GSP is involved in through funding or otherwise. Applicants should show the sustainability of the programme and/or the sustainability of the participants taking part in the activities once the programme is complete and this funding is spent.

Special consideration will be given where a two or more clubs/groups in a community come together, in arranging and delivering a physical activity programme that focuses on the target groups mentioned.



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## CRITERIA

Galway Sports Partnership is working to promote participation in sports and physical activity. This fund is targeted towards **programmes** that clearly demonstrate capacity **to increase participation in physical activity, particularly amongst the targeted groups mentioned above**

### Eligible applicants must:

1. Be based in the administrative areas of Galway City and Galway County Councils.
2. Operate as a “not for profit” club/organisation open to public membership.
3. Be a club/organisation with a constitution or equivalent documentation that includes policies and practices that encourage participation regardless of gender, age, race or ability.
4. In case of a new club an operation plan would be acceptable.
5. Be registered with Galway Sports Partnership (registration forms available from GSP).
6. Where the programme involves children (ie. Persons up to 18 yrs of age), club/group must operate under best practice for children in sport – members of the club/group must have attended a Safeguarding 1 or equivalent (Code of Ethics and Good Practice in Children’s Sport) basic awareness course.
7. Club/group must have a trained Children’s Officer in place, and have a Child Protection policy
8. Clubs/groups must have suitable insurance cover for their activities and any programmes they wish to run, including any programmes supported under this scheme. Insurance is the sole responsibility of the club/organisation.
9. Demonstrate how a successful application would increase **sustainable participation** in physical activity.
10. Target in particular, one or more of the groups that are the focus of Galway Sports Partnership which are; women & girls, older adults, people with disabilities, unemployed and designated disadvantaged groups.

### Ineligible applications:

1. Clothing such as tracksuits, training clothing, match clothing will not be considered.
2. Capital projects will not be funded under this grant (Building/refurbishment projects).
3. Day to day running costs of a club will not be considered.
4. Annual operational costs such as insurance, registration, affiliation fees, venue hire are not eligible. (Venue/equipment hire specifically for a programme is eligible).
5. Entry to or organisation of competitions will not be considered.



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6. Foreign trips for teams/organisations or the hosting of same will not be considered.
7. Coaching courses outside the Republic of Ireland will not be considered.
8. Grant monies cannot be used for salaries or employment costs of individuals (Tutor costs for a programme are eligible however this is very distinct from staff/employment costs).
9. Programmes eligible for funding under other schemes may not be considered.

#### Who is not eligible to apply?

1. For profit groups/commercial organisations.
2. Statutory agencies.

#### How much funding is available per club/organisation/programme?

Maximum grant available to any one club/organisation/programme in the **General Programme Funding** is **€2000**.

Maximum Grant available to any club/group/organisation under **Club Development Funding** is **€600**

Maximum Grant available to any club/group/organisation under **Funding to Support Sport & Physical Activity Programme for Persons with Disabilities** is **€1000**.

**Only one application per group will be considered.**

#### Note:

- Applicants should note that successful clubs/groups must acknowledge Galway Sports Partnership in all publicity and comply with any reasonable request regarding publicity from Galway Sports Partnership.
- All clubs/organisations funded under this scheme must submit a comprehensive evaluation report (including photographs) on the programme/activity, to Galway Sports Partnership at the end of the supported programme.
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- All clubs/organisations funded under this scheme must submit documentary evidence of how all of the funds were spent, eg receipts/invoices.
- All monies allocated to a programme must be spent on that specific programme within the specified terms. Any change to a supported programme as stated in the successful application must be agreed by Galway Sports Partnership before commencement of the programme
- Clubs groups who fail to deliver the programme as supported by Galway Sports Partnership will be required to return all monies allocated to them under this scheme.
- Failure to return monies not spent on their intended programme may result in disqualification from access to future funding and support.
- All programmes must be complete before **1<sup>st</sup> December 2017**.
- Funding will be based on the merits of an application.

### **Briefing Note 1.**

**Benefit in Kind** which is provided without charge may be calculated on the following basis –

Premises/Facility hire @ €25 per hour.

Tutor Costs @ €15 per hour.

Equipment costs – estimate what it would cost to hire such equipment if needed?

Volunteer time @ €15 per hour.

### **Briefing Note 2.**

Explain what these costs are and where they arise.

Completed applications to be sent to:

**Galway Sports Partnership, Community Enterprise & Economic Development Unit,  
Galway County Council, Prospect Hill, Galway.**



# **Galway Sports Partnership Programme Funding 2017**

## **Application Form**





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**APPLICATION FORM**  
**PROGRAMME FUNDING TO INCREASE PARTICIPATION**  
**IN SPORT AND PHYSICAL ACTIVITY IN GALWAY**

<b>Club/Group Name</b>			
<b>Contact Person</b>		<b>Tele</b>	
<b>Email</b>		<b>Mobile</b>	
<b>Contact Address</b>			
<b>Sport/Activities</b>			

<b>Name of Children's Officer (if applicable)</b>	<b>Cert. No.</b>
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**Type of Funding Applied for? (Please tick one)**

**General Programme Funding**  **Club Development Funding.**

**Funding to Support Sport & Physical Activity Programme for Persons with Disabilities**

**Is your club based/operate in a RAPID/CLAR Area?** Yes  No

<b>Name of Programme:</b>	
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**What is the aim of the programme(s)?**

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**How many new participants will your programme target?**

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## **Describe the Programme.**



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**How will the programme increase participation in sport/physical activity?**



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**Please outline where your club's/group's portion of the programme cost will come from?**

**How will you measure the effectiveness of your programme?**



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**Give a brief outline below of the programme cost (include Benefit in Kind)**

<b>Benefit in Kind. (See Briefing Note 1)</b>	<b>Amount.</b>
	€
	€
	€
	€
	€
	€
	€
	€
<b>Financial (See Briefing Note 2)</b>	<b>Amount.</b>
	€
	€
	€
	€
	€
	€
	€

**Total Cost of the Programme** €

**Amount Sought:** €



**Describe How The Programme Will be Sustained When Funding is Spent?**

I \_\_\_\_\_(Name), \_\_\_\_\_(position in Club/Group)  
on behalf of \_\_\_\_\_(club/group), declare that all the  
information contained in the above application is correct. I also state that I have read and accept fully  
the terms and conditions of the grant.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



